



The Florida State University Purchasing Services Contract Summary Sheet

Commodity: Lab Supplies	Contract #: ITN07TO-135
Vendor: New England Biolabs	Effective Date: 5/15/07 – 2/28/2012
OMNI Vendor ID#: 3382	DMBE Certified:
Address: 32 Tozer Road Beverly, MA 01915-5510	Payment Terms: Net 30 days
Contact: Lars Tragethon	Purchasing Card Can Be Used: Yes
Phone: 1-800-632-5227	Fax: 1-800-632-7440
E-Mail: tragethon@neb.com	Website: OMNI Login Page This is an EMarket vendor this is the first & main login. You should use this unless the order falls in one of the other methods.
Purchasing Specialist: Nicholas Lybbert nlybbert@admin.fsu.edu 850-645-2789	Procure to Pay Team: Purchasing: Nick Lybbert (nlybbert@admin.fsu.edu) Accounts Payable: Mike Anestor (manestor@admin.fsu.edu)

Contract Information:

- * **EMarket is the first way to purchase with this vendor.** Any regular order sent to Purchasing not done through the EMarket system will be canceled. We will contact you to let you know the order was canceled (will show as canceled in Manage Requisitions also) and to go through EMarket to place order.
- * **The P-Card is the second way to purchase from this vendor.** If the order is under \$50 and you have a p-card this is the way you should order. The web site for ordering with the p-card is <https://www.neb.com>
- * **Entering a requisition manually is the third way to order from this vendor.** If an item you are wanting to purchase is not in the EMarket system or if you are purchasing large volume of a single item you will need to manually enter a requisition.
- * Vendor will deliver all products FOB Destination. Direct Electronic orders under \$100 and phone/fax orders under \$250 will be charged a \$16 shipping charge. All other orders (including freezer purchases) will incur no shipping charges.
- * University shall have the right to return any damaged, missing, or defective products for a full refund within 15 days of ordering, with the exception of frozen or refrigerated products which may spoil.
- * Pricing shall consist of a list price minus a 15% discount. Only those items marked as specialty products will be sold at list. See [Attachment A](#) for product pricing and discounts.
- * Large Orders: Vendor willing to offer additional discount for orders of 20 or larger packs or equivalent size order.

Note:

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Updated: June 12, 2009