



The Florida State University Purchasing Services Contract Summary Sheet

Commodity: Book Binding Service	Contract #: ITB 9-1-H
Vendor: The HF Group (formerly ICI Binding Corporation) (Southeast Library Bindery, Inc., General Bookbinding Co., Mid Atlantic Bookbindery, Everett's Bindery, Inc.)	Effective Date: 8/8/08-8/7/2013
OMNI Vendor ID#: FEIN NUMBER: 52-0694183	DMBE Certified:
Address: 8834 Mayfield Road, Chesterland, OH 44026	Payment Terms: Net 40
Contact: James A. Scherer, Vice President, Regional Sales	Purchasing Card Can Be Used; YES
Phone: 1-800-444-5117	Fax:
E-Mail:	Website: http://usfweb2.usf.edu/purchasing/9-1-HAward.htm
Purchasing Specialist: James C. Johnson	Procure to Pay Team: Purchasing: Accounts Payable: Mike Anestor (manestor@admin.fsu.edu)
Contract Information: The following are library binders to supply labor, materials, and services for the binding and rebinding of library books, periodicals, and other similar materials for the institutions comprising the State University System of Florida. ***CHARGES INCLUDE DELIVERY TO ORDERING INSTITUTION? Yes ***DELIVERY TIME: 2 to 3 weeks ARO ***MINIMUM SHIPMENT: 100 volumes ***DISCOUNT FOR PROMPT PAYMENT: n/a ***POLICY ON RETURNING MERCHANDISE: return with next shipment ***POLICY ON REFUNDS AND/OR CREDIT MEMORANDA: issued upon request <u>Pricing Information</u> http://usfweb2.usf.edu/purchasing/DOC072908bookbindingbid.pdf	
Note: For questions, please contact Heather Hand at (813) 974-5728. University of South Florida Library contact: Todd Chavez (813) 974-7905 or Susan Heron (813) 974-6725	
Summary Sheet #:	Updated: September 24, 2009