



The Florida State University Purchasing Services Contract Summary Sheet

Commodity: Tools, Maintenance & Repair Supplies	Contract #: K 4045-5
Vendor: Grainger	Effective Date: Through June 30, 2010
OMNI Vendor ID#: 0000000037	DMBE Certified:
Address: (A) 140 Mendenhall Bldg A (B) 3924 W Pensacola St. Tallahassee, Fl	Payment Terms: Net 30
Contact: (A) Drew Budd (B) Brian Dunn (C) Lisa Miller	Purchasing Card Can Be Used: Yes
Phone(A) 561-9111 (B) 445-3597	Fax: (A) 850-561-9148 (B) 850-561-9148
E-Mail: (A) drew.budd@grainger.com (B) brian.dunn@grainger.com (C) lisa.miller@grainger.com	Website: OMNI Login Page This is an EMarket vendor this is the first & main login. You should use this unless the order falls in one of the other methods.
Purchasing Specialist: Dan Bull dbull@admin.fsu.edu 850-644-9720	Procure to Pay Team: Purchasing: Dan Bull (dbull@admin.fsu.edu) Accounts Payable: Mike Anestor (manestor@admin.fsu.edu)
Contract Information: (A) Indicates the on campus store and (B) indicates the off campus store located at 3924 West Pensacola Street.	
Contract is available for all campus departments including off-campus sites.	
Contract Includes: Adhesives, Plumbing, Electrical, HVAC, Hardware, Material Handling, Hydraulic, Pumps, Pneumatics, Test Instruments, Motors, Tools.	
Note: *EMarket is the first way to purchase with this vendor. Any regular order sent to Purchasing not done through the EMarket system will be canceled. We will contact you to let you know the order was canceled (will show as canceled in Manage Requisitions also) and to go through EMarket to place order. *The P-Card is the second way to purchase from this vendor. If the order is under \$50 and you have a p-card this is the way you should order. *Entering a requisition manually is the third way to order from this vendor. If an item you are wanting to purchase is not in the EMarket system or if you are purchasing large volume of a single item you will need to manually enter a requisition.	
When ordering through EMarket, some items will be blocked as they are not included in the contract.	
For Personal Purchases click here	
Summary Sheet #:	Updated: August 7, 2009