



The Florida State University Purchasing Services Contract Summary Sheet

Commodity: Equipment Maintenance Service (EMS)	Contract #: (E&I) CRN01069 CICPC Contract No. 340
Vendor: Specialty Underwriters	Effective Date: 7/1/07 – 6/30/2010
OMNI Vendor ID#: N/A	DMBE Certified:
Address: 9667 South 20 th Street Oak Creek, WI 53154	Payment Terms: Interdepartmental transfer of funds to Payables and Disbursements
Contact: Chad Frank, Market Relations Rep.	Purchasing Card Can Be Used: No
Phone: 414-640-2492 (Mobile) 800-558-9910 (toll free to main office)	Fax: 414-281-1111
E-Mail: cfrank@su-group.com	Website: www.su-group.com
Purchasing Specialist: Karen Gibson	Procure to Pay Team: Purchasing: Karen Gibson (kgibson@admin.fsu.edu) Accounts Payables: Dawn Snyder (dmsnyder@admin.fsu.edu)
Contract Information: http://www.purchasing.fsu.edu/ems.html Specialty Underwriters will provide equipment maintenance and repair services for a wide range of office, communications, data processing, scientific lab, mail, and security service equipment. If you utilize and pay for maintenance or service agreements to maintain scientific and office automation equipment and would like to reduce the number of costly PO's for maintenance contracts, you may benefit from using this program by up to 30% reduction in maintenance contract costs.	
Note: To determine whether or not it is cost beneficial to utilize this program, contact Chad Frank at the number or email provided above.	
Summary Sheet #:	Updated: July 22, 2008